

# YMCA Facility Rental Request

## Osage Prairie YMCA

500 W. Highland  
Nevada, MO 64772

Group: \_\_\_\_\_

Contact Person \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Is this person a YMCA member? yes or no

Is this group recognized by the IRS as a 501(c) (3) Organization? yes or no

Date of Event: \_\_\_\_\_

Time event starts: \_\_\_\_\_ ends: \_\_\_\_\_

Description of what room(s) will be used for:

---

---

---

---

---

---

---

List the items that you will need: (chairs, table, etc.)

---

---

---

As a renter of a YMCA facility you are responsible for upholding all YMCA rules and regulations. These include: providing supervision to all participants, not using any drugs or alcohol products on the YMCA property, and straightening up the room and removing all supplies that you have brought when finished.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Of office Use only

Basic cost: \_\_\_\_\_ additional hours \_\_\_\_\_ Staffing cost: \_\_\_\_\_

Is "Certificate of Insurance" attached yes or no

Total: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Completed Forms should be turned into Program Director's box for approval